

職業英語（聽力及會話）III 證書（兼讀制）  
Certificate in Workplace English (Listening & Speaking) III (Part-time)

- Target Trainees:** Trainees who wish to enhance their competitiveness and employment sustainability through training on foundation skills in English Communication.
- Course Objectives:** This course aims at further developing speaking and listening skills of English learners of intermediate level to interact socially in conversation.
- Entry Requirements:**
- Form Six ; or Form Five with at least two years' working experience ; & Pass entry test ; or
  - Holder of “Foundation Certificate in Workplace English (Listening & Speaking) II (Part-time)” of ERB, or equivalent
- Course Duration:** 60 hours
- Teaching and Learning Activities:** Lecture, discussion, role play
- Graduation Criteria:** Trainees will be awarded the certificate if they have fulfilled the following course requirements:
- i. Attain an attendance of 80% or above; and
  - ii. Pass the overall assessment; and
  - iii. Pass the final assessment.

**Course outline:**

<b>Module</b>	<b>Content</b>	<b>Training Hours</b>
<b>(A)</b> Skills Training	(i) Skills of interacting socially in conversation: (ii) Interact socially in conversation for different communicative functions	59
<b>(B)</b> Course Assessment	(i) Final Written Examination (ii) Final Oral Examination*	1
<b>Total :</b>		<b>60</b>

\* Final Oral Examination is not included in training hours. Trainees are required to sit for the final oral examination beyond training hours.

**Assessments:** Continuous assessment (40%) and final examination (60%)

1. Continuous assessment (40%): Class assignments
2. Final examination (60%): Written and Oral Examination

Remarks:

1. Training materials are provided in English only.

[The content of this course outline would be updated in accordance with the comments received from HKCAAVQ, amendments made in relevant legislation, license or industry certification requirements. The latest version of the course outline published by Employees Retraining Board shall prevail. ]