

常用英語詞彙應用 II 基礎證書 (兼讀制)

Foundation Certificate in Basic English Vocabulary in Use II (Part-time)

Target Trainees: Trainees who possess basic English knowledge and wish to develop basic English skills for simple communication in the workplace

Course Objectives: The course aims to help trainees understand and acquire basic English vocabulary on the common topics relating to the workplace. Upon the completion of the course, they are expected to be able to use such vocabulary to interact socially in the contexts on such common topics.

Entry Requirements:

- Holder of “Foundation Certificate in Basic English Vocabulary in Use I (Part-time)” of ERB, or equivalent; or
- Pass the entry test

Course Duration: 60 hours

Teaching and Learning Activities: In this course a wide variety of learning activities will be used in class to enable the trainees to achieve the intended learning outcomes. They include, but not exclusively, lecture, discussion, oral drills and role play.

Graduation Criteria: A certificate will be awarded to trainees with pass in both overall assessment and final examination, with attendance attaining 80% or above.

Course Outline:

Topic	Content	Training Hours
(A) Skills Training	1. Talking about myself 2. Talking about numbers 3. Talking about time 4. Talking about food 5. Talking about family members 6. Talking about employment 7. Filling in personal information	59
(B) Course Assessment	Final Examination: ♦ Written examination ♦ Oral examination*	1
Total :		60

* Final Oral Examination is not included in training hours. Trainees are required to sit for the final oral examination beyond training hours.

Assessments:

1. Continuous assessment (40%): Class participation and Class assignments.
2. Final examination (60%): Written examination and Role play.

Remarks:

1. Training materials are provided in English only.

[The content of this course outline would be updated in accordance with the comments received from HKCAAVQ, amendments made in relevant legislation, license or industry certification requirements. The latest version of the course outline published by Employees Retraining Board shall prevail.]